

Caring for Children of Family, Friends, and Neighbors Sample Worksheet

Questions to Ask/Answer

- What days and times will I be caring for the children?
- How will any changes to this schedule be handled? (For example, if the parent will be late.)
- Will I be paid or receive any other material benefits? (Lodging? Food?) If so, how much? Is this based on an hourly wage? Weekly? Monthly?
- Will the following be provided by parents or me?
Diapers_____ Formula_____ Snacks_____ Meals_____
- Is it okay to contact parents at work? Any limitations?
- What time should naps and/or bedtime occur?
- Are there any rituals or traditions that should be observed?
- Are there any subjects that should not be discussed with the children or in their presence?
- Are TV shows and/or movies allowed? If so, what?
- Are there any foods or drinks that the children should not have? Or limits on any of them?
- Is it okay for other children to be present?
- Is it okay for other adults to be present?
- Is it okay if I have someone else watching the children?
- Is it okay to take the children to other places? If yes, are there any places they shouldn't go?
- What about transportation? Car seats?

Favorite books or stories_____

Favorite games_____

Favorite activities_____

Favorite foods_____

Allergies_____

Medications_____

Child's doctor_____

Other emergency contact_____